

# **LOCAL 798 - Application Packet of Required Information**

revised 5/25/23

Circle Craft Category - (*Hair only*): **Barber** or **Hairstylist** (*Make-Up only*): **Make-Up** or **SFX**

PRINT NEATLY

**Applicant Name:** \_\_\_\_\_ **State:** \_\_\_\_\_

**Website or Google Drive tiny URL for Portfolio:** \_\_\_\_\_

*APPLICANTS: IF YOUR PACKET IS INCOMPLETE, YOUR APPLICATION WILL BE REJECTED*

1. Packet Table of Contents
2. **Cover Letter** stating all documents attached are “true copies of the originals”. Must include applicant’s LEGAL Name, Mailing Address, and Phone Number. Letter should state what craft is being applied for – either Make-Up **OR** Hair. Not both.
3. **Resume** with Legal Name for the Local. (No stage names for official Local Business.) Credits must be listed as Make-up **OR** Hair ONLY. Resume must have a current mailing address and phone number. (Resume may include education received in craft, website address, etc.)
4. **NOTORIZED** Signature and legal name, on the **Terms and Conditions of Local 798 Letter** acknowledging that applicant understands and agrees to the timetable and stipulations of our enrollment process.
5. **Proof of Age and Citizenship:** COPY of valid driver’s license, State photo ID, Birth Certificate, or passport proving legal age. If not a U.S. citizen, then a COPY of valid work/residency visa with COPY of passport.
6. **2 documents as proof of 18-month residency in Local 798’s Jurisdiction** is required according to the I.A.T.S.E. Constitution. At least 2 forms showing 18 MONTH SPAN/proof of residency. Examples: car registration, utility bill, mortgage, **valid** driver’s license or state ID, copies of payroll stubs with an address, rental receipts, banking statements, etc. detailing applicant name and address within our geographical jurisdiction for this time-period (18 months).
7. **Hair applicants:** COPY of Cosmetologist license or Barber License is required. (A natural hairstyling or braiding license will not be considered as a primary license.) (**Make-up applicants** may include a COPY of diploma, certificate of completion for a make-up or art school if they wish, but is NOT required.)
8. **FOUR letters of reference** from within the entertainment field, preferably current Local 798 members. Examples: other hair/make-up artists, producers, actors, production managers, etc. **Must include** the letter writer’s phone number, email address, or address so they can be verified.
9. **Proof of work table of Contents** listing how many days for each project worked
10. **Proof of 180 DAYS of paid work** in the form of: Call sheets with name typed in, Theatrical production schedules listing dress rehearsals and performances, Invoices w/pay stubs attached, Network payroll sheets w/ signed company letter stating applicant worked X number of days, or Copies of pay-stubs with production company name and dates. **These can go back 4 years**
11. **Portfolio Website or Google Drive Tiny URL** containing all required photos for the craft category you are applying for (Hair stylist, Barber, Makeup, SFX Makeup). **\*See additional document “Portfolio Requirements For Application Review” for details**